

ARIZONA DEPARTMENT OF EDUCATION

*Jaime A. Molera*  
Superintendent of  
Public Instruction



STATE OF ARIZONA

School Finance  
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**SCHOOL FINANCE MEMORANDUM 02-031**

**TO:** District Superintendents/Charter School Administrators and LEP Personnel

**FROM:** Lyle Friesen  
Director of School Finance

**DATE:** January 8, 2002

**SUBJECT:** FY2001-02 Limited English Proficient (LEP)

This past year Arizona's General Election passed Proposition 203 in November 7, 2001 and replaced previous statutes with A.S.R. § 15-751 through 15-755. With this new law Limited English Proficient (LEP) data must be submitted in an electronic method, either on ADE's DelRep System or on the districts' or charter schools' system. The data will be electronically uploaded to the ADE common login website.

Enclosed are the instructions and the File Layout you will need to assist you in reporting LEP for FY2001-02. **Due to changes in the reporting of LEP, please read attached instructions carefully.**

It is extremely important that your reported data – **due to School Finance on February 15, 2002** be accurate and timely as this is the basis of calculating add-on counts for State Aid.

If you have any questions on **DISTRICT** submitted data, please contact, **Julie Vasquez at (602) 542-8234 or Mario Salinas at (602) 542-8239**. For **CHARTER SCHOOL** data, contact **Rose Whelihan at (602) 542-8240 or Dianne Johnson at (602) 542-8227**.

For DelRep inquiries and/or related questions contact the following Regional Training Center:

<b>Flagstaff</b>	<b>(888) 394-1377</b>	<b>Apache, Coconino, La Paz, Mohave, Navajo, Yavapai &amp; Yuma Counties</b>
<b>Tempe</b>	<b>(480) 965-3366</b>	<b>Maricopa &amp; Gila Counties</b>
<b>Tucson</b>	<b>(520) 225-4959</b>	<b>Pinal, Santa Cruz Counties</b>
<b>San Simon</b>	<b>(866) 830-5128</b>	<b>Cochise, Graham &amp; Greenlee Counties</b>